



# **Coleford Town Council**

You are summoned to attend the meeting to be held via the internet on Tuesday 15 December 2020

C J Haine  
Assistant Town Clerk (Seconded)

Wednesday 9 December 2020

**Full Council  
Tuesday 15 December 2020  
Via Zoom  
7.00 pm - 9.00 pm  
Agenda**

401. To accept apologies
402. To receive declarations of interest
403. To allow dispensation
404. To approve the minutes of 24 November 2020
405. To raise matters arising from the meeting 24 November 2020
406. To take comment from the public
407. To note reports from District and County Councillors (for information only)
408. To agree payments (see attached)
409. To agree petty cash payments for the Council & TIC (see attached)
410. To note the cash books and bank reconciliations
411. To note the monthly budget figures (see attached)
412. To agree the Annual Governance & Accountability Return (AGAR)
413. To agree the response to the External Auditor re: AGAR
414. To agree the co-option of 2 Councillors; one for the Coleford East Ward, and 1 for the Coleford Broadwell and Mile End Ward
415. To review the secondment of the Administrative Assistant to the position of Assistant Clerk
414. To agree response to the Local Plan Strategic Options Consultation
415. To agree recommendations of the Public Safety Committee, November meeting
416. To agree the recommendations of the Amenities Committee (both November and December meetings)
417. To agree the recommendations of the Environment inaugural meeting
418. To agree the recommendations of the Finance and Office committee
419. To note Planning minutes
420. To note reports from members (for information only)
421. To note the Assistant Clerk's report
422. To note correspondence (for information only, see attached list)

**All Council Meetings are Open to the Public, and if you wish to take part in this meeting please contact the Town Council for the access codes on [ctcoffice@colefordtowncouncil.gov.uk](mailto:ctcoffice@colefordtowncouncil.gov.uk) or 01594 832103**  
**Coleford Town Council Working for You**